



Applying for an Occupational Trainee visa



The Adelaide Occupational Trainee Processing Centre (AOTPC) in Australia processes all Occupational Trainee visa applications, nominations and sponsorships. All Occupational Trainee visas, nominations and sponsorships must be lodged directly with the AOTPC by post or courier, regardless of whether you are in Australia or outside Australia.

How to lodge an application

Applications sent by post to the AOTPC should be directed to the following address:

Adelaide Occupational Trainee
Processing Centre
Department of Immigration and
Citizenship
GPO Box 2399
Adelaide SA 5001
Australia

Applications sent by courier to the AOTPC should be directed to the following address:

Adelaide Occupational Trainee
Processing Centre
Department of Immigration and
Citizenship
Level 4 West, 55 Currie Street
Adelaide SA 5000
Australia

For information on how to pay visa application charges in Australia, please visit the departmental website at www.immi.gov.au/allforms/990i/how-to-pay.htm.

Within one week of receiving the application, the AOTPC will contact the client (either by mail, phone or email) with the name and contact details of their case officer. If clients are requested to attend an interview, they will be asked to attend their nearest overseas post or departmental office in Australia. They will not need to go to the AOTPC, unless it is the nearest departmental office.

Who to contact

Before an application is lodged

If you are considering lodging an Occupational Trainee visa application we encourage you to visit our website at <http://www.immi.gov.au/students/sponsored/otv/>

The AOTPC can be contacted using the email or telephone options provided below:

By email: otv.adelaide@immi.gov.au
By phone: (08) 7421 7128 (+ 61 8 7421 7128)

After an application is lodged

The AOTPC can be contacted using the email or telephone options provided below:

By email: otv.adelaide@immi.gov.au
By phone: (08) 7421 7128 (+ 61 8 7421 7128)